**Bonnie Reichert**

**3 Year Goals for Professional Development**

**Goal I:**

* Professional Development & Appraisal System (PDAS) course.

**Objective:**

* Completion of the PDAS course will allow me the opportunity perform campus observations.
* Work with campus mentor to practice and conduct staff appraisals

**Skills I hope to obtain are:**

* Learn how to observe and assess classroom staff
* Learn how to help staff participate in professional development to improve student learning

**Knowledge I hope to acquire:**

* Techniques that can be used to effectively observe and reflect on classroom practices
* How to use PDAS system for staff appraisal

**Training:**

* PDAS Training at a Regional Service Center
  + 3 day training
  + $350.00

**Evaluation:**

* Course Evaluations and completion Certification
* Collaborate on Appraisals with campus leaders to preparation for independent appraisals

**Timeline:**

* 2013-2014

**Goal II:**

* Presenter at TCEA in 2015

**Objectives:**

* Plan, Prepare and Facilitate a Professional Development Workshop at the Texas Computer Educators Association annual Conference

**Skills I hope to obtain are:**

* Planning and presenting technology information to peers.
* Improve leadership skills in presenting and networking

**Knowledge I hope to acquire:**

* How to evaluate others in the education environment.

**Training:**

* Become exemplary in the focus area of the PD topic
* Participate in PD that will increase knowledge on the PD topic
* PD on the development of effective workshops

**Evaluation:**

* Workshop Attendees review and assessment
* Campus leader review and assessment

**Timeline:**

* Feb 2015

**Goal III:**

* Learn how to prepare a budget for the campus.

**Objectives:**

* Participate in the budget process to expand my knowledge of preparing a budget.

**Skills I hope to obtain are:**

* Understand the budget process
* Learn to understand the different line items on the budget
* Learn the software that manages the buget

**Knowledge I hope to acquire:**

* How to prepare a budget for the campus.
* Learn how to allocate money for the various areas within the budget.
* Learn how to facilitate the management of the budget

**Training:**

* School Business Conference, ESC Region 12, Waco, Texas. 5/15/13. The cost is $70. 6 CPE hours.
* Transportation Reporting and Funding, ESC Region 12, Waco, Texas – 6/18/13. The cost is $40. 3 CPE hours.
* American Association of School Administrators. AASA White Paper: School Budgets 101. Retrieve from [http://www.aasa.org/uploadedfiles/policy\_and\_advocacy/files/ schoolbudgetbrieffinal.pdf](http://www.aasa.org/uploadedfiles/policy_and_advocacy/files/%20schoolbudgetbrieffinal.pdf).
* Sorensen, R. and Goldsmith, L. (2006). The principal’s guide to school budgeting. Cost is $27.30 plus shipping.

**Evaluation:**

* I will be able to successfully develop a budget for the campus.

**Timeline:**

* 2014-2015